

Sl. No.	Name of Posts	Educational Qualification & Experience
1	Assistant Engineer (Mechanical)	<p><u>Educational Qualification:</u> Three year Diploma in Mechanical Engineering from a State Board of Technical Education.</p> <p><u>Experience:</u></p> <p>a) Seven years post qualification experience in mechanical works in a</p> <ul style="list-style-type: none"> <li>• Shipyard or</li> <li>• Dockyard or</li> <li>• Engineering Company or</li> <li>• Government Establishment.</li> </ul> <p>b) Out of the seven years experience, two years should be in supervising mechanical works and workmen.</p>
2	Assistant Engineer (Electrical)	<p>Three year Diploma in Electrical Engineering from a State Board of Technical Education. Seven years post qualification experience in electrical works in a Shipyard or Dockyard or Engineering Company or Government Establishment, out of which two years should be in supervising electrical works and workmen.</p> <p style="text-align: center;"><b>OR</b></p> <p>ITI (NTC) Certificate and National Apprenticeship Certificate (NAC) in the trade of Electrician with 22 years of experience in electrical works in a Shipyard or Dockyard or Engineering Company or Government Establishment.</p>
3	Assistant Engineer (Electronics)	<p>Three year Diploma in Electronics Engineering/Electronics and Communication Engineering from a State Board of Technical Education. Seven years post qualification experience in electronics works in a Shipyard or Dockyard or Engineering Company or Government Establishment, out of which two years should be in supervising electronics works and workmen.</p> <p style="text-align: center;"><b>OR</b></p> <p>ITI (NTC) Certificate and National Apprenticeship Certificate (NAC) in the trade of Electronic Mechanic with 22 years of experience in electronics</p>



# COCHIN SHIPYARD LIMITED

A GOVERNMENT OF INDIA ENTERPRISE

A MINIRATNA SCHEDULE A COMPANY UNDER  
THE MINISTRY OF PORTS, SHIPPING AND WATERWAYS

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		works in a Shipyard or Dockyard or Engineering Company or Government Establishment.
4	Assistant Engineer (Maintenance)	<p>Three year Diploma in Mechanical Engineering from a State Board of Technical Education. Seven years post qualification experience in Machinery/Crane maintenance works preferably in a Shipyard or Dockyard or Engineering Company or Government Establishment, out of which two years should be in supervising maintenance works and workmen.</p> <p style="text-align: center;"><b>OR</b></p> <p>ITI (NTC) Certificate and National Apprenticeship Certificate (NAC) in the trade of Mechanic Motor Vehicle/Fitter with 22 years of experience in Machinery/Crane maintenance works in a Shipyard or Dockyard or Engineering Company or Government Establishment.</p>
5	Assistant Administrative Officer	<p><u>Educational Qualification:-</u> Essential:- a) Three year Degree (Bachelor of Arts, Bachelor of Science, Bachelor of Business Administration, Bachelor of Computer Application, Bachelor of Commerce) securing minimum of 60% marks from a recognised University <b>OR</b> b) Three year Diploma in Commercial Practice/ Computer Engineering / Information Technology securing minimum of 60% marks from a State Board of Technical Education.</p> <p>Desirable:- Proficiency in Computer Applications like SAP, MS Project, MS Office etc.</p> <p>Experience:- Essential:- Seven years post qualification experience in matters relating to Office work such as updating ERP system, computerized data entry, Record and Report Generation, maintenance of files, registers and records in Human Resources or Personnel Department or Establishment or Administrative section of a</p> <ul style="list-style-type: none"><li>• Public sector company or</li><li>• Private Company or</li><li>• Commercial Organization or</li><li>• Banks / Insurance Company or</li><li>• Government / Semi Government Board/Company/ Establishment.</li></ul> <p>Out of the above experience, two years should be in a Supervisory grade.</p> <p>Desirable:- Experience in matters relating to Human Resource, Time/ Leave/shift/overtime management.</p>



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6	Assistant Fire Officer	Pass in SSLC and Pass in Sub-Officers Course from the National Fire Service College Nagpur or equivalent examination and seven years post qualification experience in Fire Fighting and allied Operations preferably in a Shipyard.
7	Accountant	<p>a) Graduate with M.Com and seven years post qualification experience in Finance / Accounting in a Government Establishment or Public Sector Undertaking or Private Sector Undertaking.</p> <p style="text-align: center;"><b>OR</b></p> <p>b) Graduate with a pass in CA/CMA Intermediate examination with five years post qualification experience in Finance/Accounting in a Government Establishment or Public Sector Undertaking or Private Sector Undertaking.</p> <p>Out of the above experience at a) and b), two years experience should be in a Supervisory Grade. Experience of working in a computerised environment would be an added advantage.</p>