Dr. M. Krishnaveni
Director & Professor
EIACP Coordinator

Mobile No.: 98402 02974
Email ID: mkveni@annauniv.edu
directoriomau@gmail.com

Lr.No.20 / EIACP / CZM&CSB / 2022 -2023

Date: 17.12.2022

To

The Registrar
Anna University
Chennai - 600 25.

[stamp: OFFICE OF THE REGISTRAR — 17 DEC 2022 — ANNA UNIVERSITY, CHENNAI-600 025]

Sir,

It is submitted that the Institute for Ocean Management, Anna University is carrying out the project scheme on **"Environmental Information, Awareness, Capacity Building and Livelihood Programme – EIACP PC Resource Partner"** by Ministry of Environment, Forest and Climate Change Govt. of India, New Delhi. In this regard, I hereby request you to give approval to release the advertisement for recruitment of the following temporary posts to work in the above project and this may kindly be displayed in the Anna University Website.

Sl.No.	Name of the Post	No. of Posts	Salary (per month)
1.	Programme Officer	01	Rs.50,000/-
2.	Information Officer	01	Rs.42,000/-
3.	IT/GIS Officer	01	Rs.34,000/-
4.	Data Entry Operator	01	Rs.16,000/-

The details pertaining to the recruitment of the above posts is enclosed for your kind reference.

Thanking you.

Yours faithfully,

[signature] 17/12/2022

DIRECTOR / IOM
DIRECTOR
Institute for Ocean Management
Anna University, Chennai - 600 025, India

INSTITUTE FOR OCEAN MANAGEMENT
ANNA UNIVERSITY: CHENNAI 600 025

RECRUITMENT FOR TEMPORARY STAFF ON CONTRACT BASIS

Ref: Advertisement No.001/IOM/EIACP PC RP/Temporary Staff/2022 -2023, dated 17.12.2022

Applications are invited from eligible, interested, suitable candidates for the following temporary post on consolidated basis to work in the Project Scheme titled "**Environmental Information, Awareness, Capacity Building and Livelihood Programme – EIACP PC Resource Partner**" at Institute for Ocean Management, Anna University, Chennai – 25 for a period of 6 months, extendable based on project duration and performance of the candidate. The applicant should have the following qualification as given below:

Sl. No	Name of the Post	Qualification and Experience	No. of Posts	Duration	Monthly Emoluments	Age Limit
1	Programme Officer	• M.E / M.Tech Environmental Engineering / Coastal Management with 3 years experience • Ph.D(Coastal/Ocean Engineering/ Water Resources) is desirable • Planning of awareness and livelihood programmes • Report Preparation • Coordination with Govt. Organization	01	Initially 6 months extendable based on project duration	50,000/-	45 years
2	Information Officer	• M.Tech/M.Sc Computer Science / IT / Ocean Science and Technology with 3 years experience • Organizing outreach activities • Newsletters designing and drafting • Administrative work • Website maintenance	01		42,000/-	40 years
3	IT/GIS Officer	• M.E/ M.Tech Environmental Engineering / Coastal Management / Hydrology and Water Resources Engineering • Knowledge on RS/GIS is essential • Thematic map preparation • Spatial database collection • Website updation	01		34,000/-	35 years
4	Data Entry Operator	• B.E Environmental Engineering/ Agricultural and Irrigation Engineering/ M.Sc Ocean Science and Technology • Data entry for web portal • Knowledge about environmental important days • Knowledge on RS/GIS • MS office, Poster designing	01		16,000/-	30 years

The duly filled application in the prescribed format along with copy of Degree/Provisional certificate and all other necessary certificates should be submitted to the following address in person/by post on or before 31.12.2022, 5.00 P.M (or) a soft copy of the same may be send to iomenvisrp@gmail.com

The Director,
Institute for Ocean Management,
Anna University,
Chennai 600 025.

17/12/2022

DIRECTOR / IOM
DIRECTOR
Institute for Ocean Management
Anna University, Chennai - 600 025, India

INSTITUTE FOR OCEAN MANAGEMENT
ANNA UNIVERSITY: CHENNAI 600 025

APPLICATION FORM FOR THE POST OF TEMPORARY STAFF ON CONTRACT BASIS

Ref: Advertisement No.001/IOM/EIACP PC RP/Temporary Staff/2022, dated 17.12.2022

Affix recently taken photo & self-attested by the applicant

1.	Name of the Applicant (Block Letter with initials at the end)	
2.	Father's Name	
3.	Date of Birth & Age	
4.	Gender	Male / Female
5.	Telephone No. Landline/ Mobile	
6.	E-Mail ID	
7.	Address for Communication	

8. Educational Qualification: (Attach copies of certificates)

S.No	Qualification	Board/University/Institution	Year of Pass	CGPA Percentage
1				
2				
3				
4				

9. Experience: (Evidence of Documents are to be enclosed)

S.No	Name of the Firm/Institute	Designation	Period	Years(s) of Experience
1				
2				
3				
4				

Declaration

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, my selection will be cancelled.

Signature of the Applicant

Place:

Date:

Instructions to the Applicants:

1. Recent photograph is to be affixed &self-attested in the Application.
2. All copies of certificates should be enclosed (School/College such as Transfer certificate, Mark Sheet, Degree Certificate, etc.
3. Copies of Address & Adhaar card proof are to be enclosed.
4. The original certificates are to be produced for verification at the time of Interview.
5. The date & time of interview will be informed through Mobile No./ E-Mail.
6. Application received after the last date of submission is summarily rejected.
7. Application with necessary certificates/ documents is to be sent The Director, Institute for Ocean Management, Anna University, Chennai – 600 025 in person/ by post (or) a soft copy of the application may be sent to iomenvisrp@gmail.com
8. Canvassing in form will disqualify the applicant(s).