



NATIONAL HUB FOR HEALTHCARE INSTRUMENTATION DEVELOPMENT

Anna University, Chennai – 600 025

Kalanjiyam Building, 2nd Floor, Opp. to Mining Engineering,

E mail: au.nhhid@gmail.com

Dr. S. Meenakshisundaram

Co-Coordinator

Dr. M. Sasikala

Coordinator

The National Hub for Healthcare Instrumentation Development (NHHID) at Anna University is funded by the Department of Science and Technology, New Delhi for **Medical Device Development & Commercialization**. It invites applications for a **Business Liaison Officer, Junior Calibration Engineer, Calibration Trainee, and Office Assistant** who will lead the Calibration Centre and Commercialization of newly developed products and services.

Candidates with passion for Calibration & Commercialization **should submit their application** along with relevant education qualification and experience certificates **on or before 10.09.2022** to the following address by post only.

The Coordinator

**NHHID, Kalanjiyam Building,
2nd Floor, Opposite to Mining engineering,
CEG Campus, Anna University,
Chennai - 600 025.**

E-Mail: au.nhhid@gmail.com

The eligible candidates will be called for a **written test and interview** after scrutinizing the applications. The actual date and time of the written test and interview will be intimated to the shortlisted candidates in due course **by email** only.

S. No.	Designation	Essential Qualification	Experience	No. of Post	Salary per month (Consolidated)
1.	Business Liaison Officer	B.E / B. Tech / M.E / M. Tech in Electronics /Electrical/ Instrumentation / Mechanical / Biomedical / Biotechnology / Medical Electronics (First Class & Regular in UG & PG) MBA is an Added Advantage	5 years of experience in Calibration, Marketing & Promotions preferably in Healthcare.	1	Rs.40,000/-
2.	Junior Calibration Engineer	B.E. / B. Tech (Biomedical Engineering, ECE, EEE & Instrumentation) or M.E/M. Tech (Biomedical, Medical Electronics, Embedded Systems Technologies, Instrumentation Eng., Applied Electronics, VLSI Design, and Embedded Systems) in Regular with First Class	6 months	1	Rs.20,000/-
3.	Calibration Trainee	B.E./ B. Tech (Biomedical Engineering, ECE, EEE & Instrumentation) in Regular with First Class.	--	2	Rs.8,000/- to Rs.12,000/-
4.	Office Assistant	8 Std. Pass	6 months	1	Rs.10,000/-

JOB DESCRIPTION:

1) For Business Liaison Officer:

- ✓ To liaise & network with hospitals, industries, national agencies, and state & central government bodies for enabling bringing of products to the market and public use, and create awareness about the facilities and services offered.
- ✓ Achieve short long-term revenue and profit goals with the team handling contract agreements & regulatory bodies.
- ✓ Organize promotional events and exhibitions for existing and new indigenous products.
- ✓ To manage and run the testing and Calibration Centre of NHHID and generate internal revenue.

2) For Junior Calibration Engineer & Calibration Trainee:

The candidate will support the Calibration Centre and specifically he/she will be employed to:

- ✓ To do in-house & onsite calibration of Medical Equipment in Hospitals (should be willing to travel).
- ✓ Preparation of Calibration Test Reports.
- ✓ To prepare and maintain documents as per ISO 17025:2017 and NABL Standards.

3) For Office Assistant:

- ✓ Managing filing system.
- ✓ Helping organize and maintain office common areas.
- ✓ Performing general office clerk duties and errands.
- ✓ Coordinating events as necessary.

General Instructions

- Candidates attending the written test and interview will do so at their own expense.
- Candidates should mention % of UG & PG marks in the resume.
- These posts are purely temporary.
- Selected candidates must be able to join preferably within 2 weeks after the selection.
- The duration of the fellowship would be a co-terminus with the project.
- The selection criteria are as per the guidelines of Anna University, Chennai.

For further details, please contact Special Officer, NHHID, Anna University, Chennai - 600 025.

E-mail: au.nhhid@gmail.com & **Telephone:** 044-22357953

U. Sanikala
25/8/22
COORDINATOR
NHHID
COORDINATOR

National Hub for Healthcare Instrumentation Development
Anna University, Chennai - 600 025.



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Application for the post of _____

1	Name (in Block Letter) with initials at the end	:		Affix recent Passport size Photograph							
2	Address for communication	:									
3	E-Mail id (valid and functional)	:									
4	Mobile Number (valid and functional)	:									
5	Nationality	:									
6	Community	:									
7	Gender	:									
8	Date of Birth	:	D	D	M	M	Y	Y	Y	Y	Age
9	Educational Qualification(s) :										
	Qualifications	Specialization	Board / University / Institution				Year of Passing	Percentage / CGPA			
	SSLC										
	HSC										
	UG										
	PG										
10.	Additional Qualifications(if any)										

11	Experience						
	Name of the organization	Designation	Period		Total Experience		Nature of work
			From	To	Years	Month	

Declaration:

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, the National Hub for Healthcare Instrumentation Development, Anna University, Chennai, shall cancel my selection/candidate.

Signature of the Applicant

Place:

Date: