

**INDIAN PHARMACOPOEIA COMMISSION**  
**(Ministry of Health & Family Welfare)**  
**Government of India**  
**Sector- 23, Raj Nagar, Ghaziabad**

A Walk-in Interview is going to be held for the engagement of Jr. Pharmacovigilance Associate for Pharmacovigilance Programme of India, Indian Pharmacopoeia Commission (IPC), Ghaziabad on **24<sup>th</sup> & 26<sup>th</sup> November 2021** purely on contract basis through **Manpower Resource Outsourcing Services Providing Agency.**

**Details of Manpower requirement**

No. of posts	Details of the Positions	Salary	Place of Posting	Qualification	Date, Time & Place of Interview	Job Description
<b>31</b>	<p><b>Name of the Post:</b></p> <p>Jr. Pharmacovigilance Associate</p> <p><b>Age:</b> Not exceeding 28 years</p>	Rs. 26,250/-	<p>Preferably Indian Pharmacopoeia Commission (IPC), Ghaziabad</p> <p><b>Or</b></p> <p>Any ADR Monitoring Centre (AMC) under Pharmacovigilance Programme of India across the country. (List of AMC available at <a href="http://www.ipc.gov.in">www.ipc.gov.in</a>)</p>	<p><b>Essential Qualification:</b></p> <p>Master degree in Pharmacology/ Clinical Pharmacology/ Pharmacy Practice/Clinical Research.</p> <p><b>OR</b></p> <p>Pharm.D/ MBBS/ BDS from a recognised University/Institute.</p> <p><b>Desirable:</b></p> <p>One year experience in drug safety/ Pharmacovigilance</p>	<p><b>Date:</b></p> <p>24<sup>th</sup> &amp; 26<sup>th</sup> November 2021</p> <p><b>Reporting time:</b> 9 am to 11am.</p> <p><b>Place of Interview:</b></p> <p>Indian Pharmacopoeia Commission (IPC), Ghaziabad</p>	<p>1. Processing of Individual Case Safety Reports (ICSRs) and managing them in VigiFlow.</p> <p>2. Quality review, Clinical Review &amp; Statistical review of ICSRs in Safety database.</p> <p>3. Any other work assigned by Competent Authority from time to time.</p>

The interested candidate should produce originals along with self attested copies of all educational qualification certificates including experience certificates and other documentary proofs at the time of interview.

Required documents for verification at the time of interview are as follows;

1. Educational qualification certificates (original)
2. Experience certificates (original)
3. An updated resume
4. 2 Passport size photographs
5. Aadhar card (Original)
6. One set of copy of all original documents
7. Date of birth certificate

**Period of engagement:** The tenure of contract will be for a period up to one year. However, in case the work and conduct of the staff is not found to be satisfactory during the contract tenure, the services may be terminated at any time without assigning any reason thereof.

**General Instructions:**

The competent authority reserves the right to increase or decrease the number of vacancies and reject/select/cancel the post without assigning any reason.

1. No TA/DA shall be paid for attending the interview.
2. Preference may be given to the candidates who have desirable experience and who can join immediately.
3. Experience may be relaxed at discretion of the Competent Authority
4. Covid 19 Appropriate Behaviour is must. Please note that wearing a mask and Aarogyasetu App on mobile of candidate is mandatory.

**Note:** Candidates are requested to report to the venue between 9.00 to 11 AM. Latecomers will not be entertained.

1. The selected candidate will be informed by the IPC authorised Manpower agency.
2. No further query regarding the selection/rejection of candidate will be entertained in future.
3. **Those who have attended the interview on 12.10.2021 for the said post are required not to attend the interview again.**