

Qualification & Salary Details

S. No.	Post	Qualification	Consolidated Pay (Per Month)
1	Chemist	B.Sc or M.Sc degree in Chemistry with computer knowledge and Typing skills	Rs.21000
2	Laboratory Technician	Higher Secondary with Diploma in Medical Laboratory Technician Course with computer knowledge and typing skills	Rs.13000
3	Laboratory Attendant	8 th pass	Rs.8500

Total No. of Posts to be recruited			
Institution	Chemist	Laboratory Technicians	Laboratory Attendant
Regional Water Labs *	4	4	4
DPHL*	38	38	38

The recruitment committee is hereby instructed to co-ordinate with all the District Health Officers and take necessary action to recruit the staff mentioned above for the District Public Health Labs and the Regional Water labs by notifying in the District Official websites and by following the procedures without fail. The committee will be responsible for recruitment of the above posts covering all the districts in their region. Job Description and scoring criteria for all three posts are enclosed herewith.

The agreement should be signed by the candidates for a period of 11 months only. The names of the recruited candidates along with a copy of the agreement should be sent to this office and Mission Director, Jal Jeevan Mission, Chennai-5.

In this regard, all the DHOs are hereby requested to ensure timely completion of the recruitment process. The committee is requested to complete the recruitment process under Jal Jeevan Mission on or before 15.03.2025, and send the details to this office by 17.03.2025.

Encl: 1. Job functions of the above mentioned post.
2. Scoring Criteria for assessing applications.

Approved by
Dr.T.S.Selvavinayagam
Director of Public Health and
Preventive Medicine, Chennai-6

To

1. The Chief Water Analysts, The Regional Water Analysis Laboratories Chennai, Coimbatore, Trichy and Tirunelveli.
2. The District Health Officers (38 revenue Districts)
3. Committee members of abovementioned Districts (Through DHOs concerned)

Copy to:

1. The Managing Director cum Mission Director (Jal Jeevan Mission) Tamil Nadu Water Supply and Drainage Board, Chepauk, Chennai-5.
2. Pc to DPH&PM.

/True Copy Forwarded/

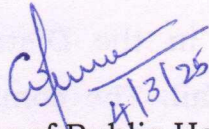

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for Director of Public Health and
Preventive Medicine, Chennai-6.

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Annexure I - Job Description

A) Chemist

Qualification:

- Essential: B.Sc or M.Sc degree with Chemistry
- Desirable: Additional certification in data entry or office management. Computer knowledge in MS Office (Excel, Word, PPT)

Age:

40 years or below.

Salary:

Rs.21000 / month.

Job Responsibilities:

1. The Chemist should work in the District Public Health Lab/ Regional Water Lab (RWL)
2. The Chemist will be under the direct supervision of the District Microbiologist in the DPHL and Chief Water Analyst at RWL
3. Collect water samples from various water sources.
4. Conduct routine tests to measure water quality parameters (pH, turbidity, dissolved oxygen, contaminants).
5. Accurately document test results and maintain lab records.
6. Assist with field sampling, site visits, and environmental monitoring activities.
7. Perform chemical analysis to detect and quantify contaminants in water samples.
8. Use analytical techniques and calibrate/maintain lab equipment for accurate results.
9. Assist in preparing reports on water quality and potential concerns.
10. Monitor and analyze trends in water quality and identify areas for improvement.
11. Work under the supervision of senior water analysts.
12. During emergencies, the chemist should be reported for duty on any day including Govt. Holidays.
13. Any other duties specified in the DPHL/RWL.

B) Laboratory Technician

Qualification:

Essential:

- Must have passed 12th standard with biology subject.
- Must have passed Diploma in Medical Laboratory Technology (DMLT)
- 2 years course approved by the Directorate of Medical Education.

Desirable:

- Additional certification in data entry or office management.
Computer knowledge in MS Office (Excel, Word, PPT)

Age:

40 years or below.

Salary:

Rs.13,000 / month.

Job Responsibilities:

1. The Lab. Technician should work in the District Public Health Lab/ Regional Water Lab (RWL)
2. The Lab. Technician will be under the direct supervision of the District Microbiologist in the DPHL and Chief Water Analyst at RWL
3. Maintain the overall cleanliness, safety of the laboratory and maintenance of the laboratory equipment.
4. Ensure that the glassware, plastic wares and equipment are kept clean.
5. Ensure proper sterilization and decontamination procedures are followed in the DPHL/RWL
6. Laboratory registration and receipt of samples.
7. Maintain necessary records of lab. Analysis done in the laboratories.
8. Preparation of weekly and monthly reports on the lab. analysis done in the laboratory.
9. Maintenance of stock registers and indents for supplies for the laboratory.
10. Bacteriological analysis of water sample for faecal contamination.
11. Assist the Rapid Response Team in sample collection during outbreaks of communicable diseases
12. During emergencies, the Lab. Technician should be reported for duty on any day including Govt. Holidays.
13. Any other duties specified in the DPHL/RWL.

C) Laboratory Attendant

Qualification:

Must have passed 10th standard.

Age:

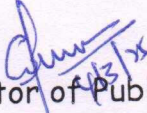
40 years or below.


Salary:

Rs.8500/ month.

Job Responsibilities:

1. The Lab. Attendant should work in the District Public Health Lab/ Regional Water Lab (RWL)
2. The Lab. Attendant will be under the direct supervision of the District Microbiologist in the DPHL and Chief Water Analyst at RWL
3. Overall cleanliness of the lab by regular mopping with disinfectants and fumigation procedures.
4. Maintenance of sanitation plan chart in the laboratory.
5. Washing of all the laboratory glasswares and plastic wares including test tubes and petri-plates.
6. Sterilization and decontamination of the laboratory products on regular basis
7. Proper care and maintenance of the Lab. Equipment in the DPHL.
8. Proper disposal of Bio-Medical Waste generated in the lab and maintenance of BMW registers.
9. Sample transportation between laboratories, whenever required.
10. During emergencies, the Lab. Attendant should be reported for duty on any day including Govt. Holidays.
11. Any other duties specified in the DPHL/RWL.


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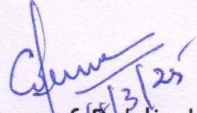

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Annexure - II- Scoring Criteria for assessing applications

A) Chemist

S.NO.	Criteria	Max Marks
1	<u>Qualification</u> M.Sc in Chemistry (30) Or B.Sc in Chemistry (20)	30
2	<u>Experience</u> 3 Years Laboratory Experience (20) Or 2 Years Laboratory Experience (10) Or 1 Year Laboratory Experience (5) Desirable: Additional certification in data entry or office management. Computer knowledge in MS Office (Excel, Word, PPT) (10) Experience to be certified by the respective Institution	30
3	Resident of same District (20)	20
4	Interview marks	20
Total		100
In case of a Tie the Following criteria will be used to settle finalizing the selection <ul style="list-style-type: none">• Date of Birth (Seniority Preference)		

*The numbers within the parentheses () indicate the marks

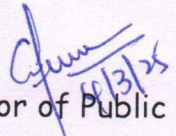

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B) Laboratory Technician

S.NO.	Criteria	Max Marks
1	<u>Qualification</u> Under Graduate Degree in Medical Lab Technology (30) Or 2 Years DMLT in DME Approved institution (20)	30
2	<u>Experience</u> 3 Years Laboratory Experience (20) Or 2 Years Laboratory Experience (10) Or 1 Year Laboratory Experience (5) Desirable: Additional certification in data entry or office management. Computer knowledge in MS Office (Excel, Word, PPT) (10) Experience to be certified by the respective Institution	30
3	Resident of same District (20)	20
4	Interview marks	20
Total		100
<p>In case of a Tie, the Following criteria will be used to settle finalizing the selection</p> <ul style="list-style-type: none"> • Date of Birth (Seniority Preference) 		

*The numbers within the parentheses () indicate the marks

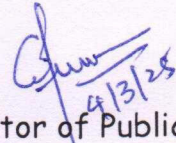

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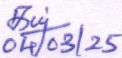
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C) Laboratory Attendant

S.NO.	Criteria	Max Marks
1	<u>Qualification</u> Education up to 12 th Std (30) Or Education up to 10 th Std (20) Or Education up to the level 8 th pass (15)	30
2	Resident of same District (20)	20
3	3 Years Laboratory Experience (30) Or 2 Years Laboratory Experience (20) Or 1 Year Laboratory Experience (10)	30
4	Interview Marks	20
Total		100
In case of a Tie the following criteria will be used to settle finalizing the selection <ul style="list-style-type: none">• Date of Birth (Seniority Preference)		

*The numbers within the parentheses () indicate the marks


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Addresses to which hardcopies and softcopies to be sent by the Applicants

S.No.	Districts / Place of posting	Applications to be addressed to the following addresses
1.	<ol style="list-style-type: none"> 1. RWL Chennai 2. DPHL Thirupathur 3. DPHL Villupuram 4. DPHL Kallakurichi 5. DPHL Chengalpet 6. DPHL Cuddalore 7. DPHL Thiruvallur 8. DPHL Tiruvannamalai 9. DPHL Vellore 10. DPHL Ranipet 11. DPHL Kancheepuram 12. DPHL Chennai 	<p>The Chief Water Analyst, Regional Water Analysis Laboratory, King Institute Campus, Guindy, Chennai-600 032 044-29997572</p> <p>cwadph.chn@gmail.com</p>
2.	<ol style="list-style-type: none"> 1. RWL Coimbatore 2. DPHL Krishnagiri 3. DPHL Dharmapuri 4. DPHL Namakkal 5. DPHL Erode 6. DPHL Tiruppur 7. DPHL Salem 8. DPHL The Nilgiris 9. DPHL Coimbatore 	<p>The Chief Water Analyst, Regional Water Analysis Laboratory, No.219 Race Course Road, Coimbatore 641 018 0422-2221542</p> <p>cwadph.cbe@gmail.com</p>
3.	<ol style="list-style-type: none"> 1. RWL Trichy 2. DPHL Ariyalur 3. DPHL Trichy 4. DPHL Perambalur 5. DPHL Pudukkottai 6. DPHL Tiruvarur 7. DPHL Dindigul 8. DPHL Thanjavur 9. DPHL Mayiladuthurai 10. DPHL Nagapattinam 11. DPHL Karur 	<p>The Chief Water Analyst, Regional Water Analysis Laboratory, DHO office Campus, Near Jammal Mohammed College, Race Course Road, Tiruchirapalli. 620 020 0431- 2332570</p> <p>cwadph.try@gmail.com</p>
4.	<ol style="list-style-type: none"> 1. RWL Tirunelveli 2. DPHL Ramnad 3. DPHL Tenkasi 4. DPHL Tirunelveli 5. DPHL Thoothukudi 6. DPHL Virudhunagar 7. DPHL Sivaganga 8. DPHL Madurai 9. DPHL Kanyakumari 10. DPHL Theni 	<p>The Chief Water Analyst, Regional Water Analysis Laboratory, Anna Nagar, Tirunelveli-627 011 0462- 2577331</p> <p>cwadph.nellai@gmail.com</p>

For Director of Public Health and Preventive Medicine Chennai-6

Signature
04/03/25