

BARANAGAR MUNICIPALITY

87, DESHBANDHU ROAD (E)

KOLKATA – 700 035

Advertisement Notice: - 63

Dated: 11.05.2017

EMPLOYMENT NOTICE

Applications are invited from eligible candidates for filling up in the prescribed format as detailed in the Municipal Website (www.baranagarmunicipality.org) within 15 days from date of its publication from Indian Citizens for recruitment to the following posts under the Baranagar Municipality.

Sl.	POST NAME	No. Of Posts	Scale of Pay	Qualification	No. of vacancies	Age Limit
1	Sub-Assistant Engineer Group-B	4	PB-4 Rs. 9000/- to Rs. 40500/- +G.P Rs. 4400/-	The candidates have a diploma in Civil or Mechanical Engineering from any Institution recognized by the Government and for management of Solid Waste Treatment Plant or Water Treatment Plant. Electrical Engineering (LEE) from any Institution recognized by the Government.	Scheduled Caste- 1 Unreserved – 2 Unreserved (E.C.) – 1	Lower and Upper age limit are 24 years and 37 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
2	Sanitary Inspector GROUP-B	1	PB-3 Rs. 7100/- to Rs. 37600/- +G.P Rs. 3600/-	The candidate shall be at least Higher Secondary passed from a Board or Council recognized by the Government, and also have Diploma in Sanitary Inspectorship from any Institution recognized by the Government The Departmental candidates, having requisite qualifications and fulfilling other criteria for direct recruitment, working in the pay scale below to that of Sanitary Inspector, shall also be eligible to compete along with the other candidates.	Scheduled Caste- 1	Lower and Upper age limit are 21 years and 37 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
3	Assessment Inspector GROUP-C	1	PB-2 Rs. 5400/- to Rs. 25200/- +G.P Rs. 2900/-	The Candidates have passed Madhyamik or any equivalent examination from any institution recognized by the government, and also surveyorship or similar technical education from any institution recognized by the Government	Unreserved – 1	Lower and Upper age limit are 21 years and 40 years respectively as on 01.01.2017 (relaxation of age as per

						Govt. rules)
4	Clerk Group-C	11	PB-2 Rs. 5400/- to Rs. 25200/- +G.P Rs. 2600/-	Candidates have passed Madhyamik or equivalent Exam from any Board recognized by the Govt. Preference shall be given to them who have knowledge of typing and Computers	Scheduled Caste- 1 Scheduled Tribe- 1 Scheduled Caste (E.C.)-1 Scheduled Caste (EX-Serviceman in Group-C Post)-1 OBC Category-A - 1 OBC Category-B - 1 Unreserved – 3 Unreserved (E.C.) – 2	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
5	Assistant Cashier Group-C	1	PB-2 Rs. 5400/- to Rs. 25200/- +G.P Rs. 2600/-	The candidates have passed Madhyamik or equivalent Exam from any Board recognized by the Government. Candidates having experience in accounting and working with computers will get preference. Departmental candidates, having requisite qualifications and fulfilling other criteria for direct recruitment, working in the pay scale below to that of Assistant Cashier, shall also be eligible to compete along with the other candidates.	Unreserved – 1	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
6	TYPIST GROUP-C	1	PB-2 Rs. 5400/- to Rs. 25200/- +G.P Rs. 2600/-	The Candidates have passed a) Madhyamik or equivalent Exam from any Board recognized by the Govt. b) English Typing Speed of 30 words per minute and Bengali typing speed 20 words per minute. C) knowledge of working with computers.	Scheduled Caste- 1	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
7	TEACHER GROUP-C	13	Trained Teacher PB-2 Rs. 5400/- to Rs. 25200/- +G.P Rs. 2600/- Untrained Teacher PB-2 Rs. 5400/- to Rs. 25200/- +G.P Rs. 2300/-	The candidates have passed Madhyamik Exam or equivalent examination from any Board recognized by the Government, and shall be Junior Basic trained from a Government recognized Institution. Provided that if no Junior Basic Trained candidate is available untrained candidates having the other qualifications prescribed for the post, and if any untrained candidate is selected for the post, he shall get himself trained within a period of five years from the date of his appointment to the post.	Scheduled Caste- 1 Scheduled Tribe- 1 Scheduled Caste (E.C.)-1 Scheduled Caste (EX-Serviceman in Group-C Post)-1 OBC Category-A – 1 OBC Category-B – 1 OBC Category-A (E.C.) – 1 Unreserved – 3 Unreserved (E.C.) – 2 Unreserved (Persons with disabilities) – 1	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
8	Pipe Line	1	PB-2	The candidates have passed	Unreserved- 1	Lower and

	Inspector Group-C		Rs. 5400/- to Rs. 25200/- +G.P Rs. 2600/-	Madhyamik Exam or any equivalent examination from any institution recognized by the Government. Preference shall be given to them having a certificate in Fitter Trade from any I.T.I. recognized by the Government and having experience in Civil Engineering or Mechanical Engineering.		Upper age limit are 21 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
9	Driver Group-C	18	PB-2 Rs. 5400/- to Rs. 25200/- +G.P Rs. 2300/-	The Candidates have heavy driving license, with an experience of not less than five years and have Passed Class-VIII from any school Recognized by the Govt. Departmental candidates, having requisite qualifications and fulfilling other criteria for direct recruitment, working in the pay scale below to that of Driver, shall also be eligible to compete along with the other candidates.	Scheduled Caste- 3 Scheduled Tribe- 1 Scheduled Caste (E.C.)-1 Scheduled Caste (EX-Serviceman in Group-C Post)-1 OBC Category-A – 1 OBC Category-B – 1 OBC Category-A (E.C.) – 1 Unreserved – 6 Unreserved (E.C.) – 3	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
10	Mazdoor Group-D	105	PB-1 Rs. 4900/- to Rs. 16200/- +G.P Rs. 1700/-	Candidates shall be able to read & write Bengali Or Nepali and have Passed Class-VIII from any Govt. Recognized institution Preference shall be given on good Physique and sportsmanship	Scheduled Caste- 13 Scheduled Tribe- 4 Scheduled Caste (E.C.)-7 Scheduled Tribe (E.C.)-2 Scheduled Caste (EX-Serviceman in Group-C Post)-1 Scheduled Caste (EX-Serviceman in Group-D Post)- 2 Scheduled Tribe (EX-Serviceman in Group-D Post)-1 OBC Category-A - 6 OBC Category-B - 4 OBC Category-A (E.C.) - 3 OBC Category-B (E.C.) – 2 OBC Category-A (EX-Serviceman in Group-D Post) – 1 OBC Category- B (EX-Serviceman in Group-D Post) – 1 Unreserved – 26 Unreserved (E.C.) – 17 Unreserved (EX- Serviceman in	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)

					Group-D Post)- 6 Unreserved (EX-Serviceman in Group-C Post)- 4 Unreserved (Persons with disabilities) – 3 Unreserved (Meritorious Sports person) – 2	
11	HELPER Group-D	3	PB-1 Rs. 4900/- to Rs. 16200/- +G.P Rs. 1700/-	Candidates shall be able to read & write Bengali Or Nepali and have Passed Class-VIII from any Govt. Recognized institution Preference shall be given on good Physique and Sportsmanship	Scheduled Caste- 1 Unreserved – 1 Unreserved (E.C.) – 1	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
12	Cook GROUP-D	1	PB-1 Rs. 4900/- to Rs. 16200/- +G.P Rs. 1700/-	The candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	Unreserved- 1	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
13	Sweeper GROUP-D	7	PB-1 Rs. 4900/- to Rs. 16200/- +G.P Rs. 1700/-	The candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	Scheduled Caste- 1 Scheduled Tribe- 1 Scheduled Caste (E.C.)-1 OBC Category-A - 1 Unreserved – 1 Unreserved (E.C.) – 1 Unreserved (EX-Serviceman in Group-D Post)- 1	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)
14	General Duty Attendant GROUP-D	8	PB-1 Rs. 4900/- to Rs. 16200/- +G.P Rs. 1700/-	The candidate shall be able to read and write Bengali or Nepali and have passed Class VIII from any Government recognized Institution. Preference shall be given on good physique and sportsmanship.	Scheduled Caste- 1 Scheduled Tribe- 1 Scheduled Caste (E.C.)-1 OBC Category-A - 1 Unreserved – 2 Unreserved (E.C.) – 1 Unreserved (EX-Serviceman in Group-D Post)- 1	Lower and Upper age limit are 18 years and 40 years respectively as on 01.01.2017 (relaxation of age as per Govt. rules)

To be Continue

--:Terms and conditions noted below: --

1. Candidates belonging to SC, ST, OBC-A, OBC-B etc must enclose self attested photocopy of Cast Certificates. The original certificates shall be produced at the time of interview.
2. Candidates must furnish the self attested photo copies of all testimonials and certificates issued by the Competent Authority along with application.
3. No TA/DA will be paid to the candidates for appearing at the selection test/ interview.
4. Candidate should apply in the prescribed Application form to be downloaded from the Baranagar Municipality Website in A4 size paper.(www.baranagarmunicipality.org)
5. Candidate should enclose self attested photocopy of the age proof certificate with the application.
6. Self attested recent 2copies passport size photograph to be pasted one in Application Form and other one for Admit Card.
7. Age relaxation: As per Govt. rules.
8. Envelope containing the application should be super-scribed with “Application for the post of.....”
9. Applications should be sent either by ordinary post or Candidates may also submit application directly in the “Drop Box” to be kept in the Municipal Office during office hour on working days. No application will be received by Registered post/courier services. The application should reach this office on or before 02.06.2017 up to 4-00 P.m. Applications received after the last date shall not be entertained.
10. Applications should be addressed to the Chairman, Baranagar Municipality, 87, Deshbandhu Road (E), Kolkata-700 035,W.B.
11. Selection Procedure: Selection of the candidates will be made on the basis of the Written Test and Interview. Computer and Typing Test will be held for the post of Typist.
12. Canvassing in any form will disqualify the candidate.
13. Last Date of receipt of application : 02.06.2017
14. If at any stage even after appointment a candidate is found ineligible in terms of the Employment Notice, his/her candidature will be cancelled with an intimation to the candidate concerned.
15. Candidates are requested to follow up the Website of Baranagar Municipality for future guidance, schedule of selection Test/Interview etc.
16. No. of Vacancies may vary depending upon the no. of post to be sanctioned by the Government from time to time till final filling up of the vacancies.

Sd- Aparna Moulik

**Chairman
Baranagar Municipality**

BARANAGAR MUNICIPALITY

87, DESHBANDHU ROAD (E), KOLKATA – 700 035

APPLICATION FORM

POST APPLIED FOR.....

Advertisement No. 63 Date 11.05.2017

To
The Chairman
Baranagar Municipality
87 Deshbandhu Road (E),
Kolkata-700035, West Bengal.

Attach passport
size photo duly self
attested

Name in Block letter– Shri / Smt. /Kumari (✓)

1)

2) Father/ Husband/ Guardian's Name-

3) Date of Birth -

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4) Age as on 01.01.2017 : _____

5) Gender : Male Female (put '√' tick mark in the box)

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6) Nationality : _____

7) Religion : _____

8) Address:

9) Mobile/Contact No. _____

10) Email Id. _____

11) Category: (put '√' tick mark in the box)

SC	ST	SC (EC)	ST (EC)	SC (EX-Serviceman in Group C post)	SC (EX-Serviceman in Group D post)	ST (EX-Serviceman in Group D post)	OBC-A	OBC-B	OBC-A (EC)	OBC-B (EC)

OBC-A (EX-Serviceman in Group D post)	OBC-B (EX-Serviceman in Group D post)	Unreserved	Unreserved (EC)	Unreserved (EX-Serviceman in Group D post)	Unreserved (EX-Serviceman in Group C post)	Unreserved persons with Disabilities	Unreserved (meritorious sports person)

12) **Academic Qualification:**

Sl. No.	School/Board/Univ./Inst.	Exam Passed	Year of Passing	Total Marks	Marks Obtained

13) **Computer Knowledge:** _____

14) **Experience if any :** _____

Declaration:

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfil these conditions. The details mentioned in the Application are true and I shall furnish the necessary certificates whenever required. If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my services shall be terminated.

Date:

Place:

Signature of the Candidate

List of Documents which should be enclosed along with the application:

Self Attested photo copy of all certificates attached to the application

- i) Proof of Age
- ii) Proof of Academic and Diploma qualification
- iii) Copy of Employment Exchange Card (if any)
- iv) Proof in support of Category (if applicable)
- v) Proof of Typing and Computer Knowledge (if applicable)
- vi) 2 nos. of Passport size self-attested Photographs